

ROOM RESERVATION FORM

Attention: Lynette Long / Reservations Dept
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NUS 4TH ASIA PACIFIC MEDICAL EDUCATION CONFERENCE 2007 - APMEC (07 – 11 FEBUARY 2007)

Please reserve the room as follows; (*Please tick*):

	(Single)	(Double)
Gallery	<input type="checkbox"/> S\$140.00+++	<input type="checkbox"/> S\$155.00+++

- ❖ Rates are inclusive of daily breakfast and are on per night basis
- ❖ Complimentary use of 24 hours Broadband Internet Access in guestrooms
- ❖ Complimentary parking for In-house guest
- ❖ Complimentary use of the Fitness Gym and Pool
- ❖ Reservation without credit card details will only be held till 1800 hours of the day of arrival.
- ❖ Rates quoted are valid strictly for delegates attending APMEC only.
- ❖ Rates are in Singapore Dollars and subjected to 10% service charge, 1% Cess and 5% GST.
- ❖ Room requested is subject to availability upon reservation.

Name	:	<hr/>
Telephone Number (+int'l code)	:	<hr/>
Fax Number	:	<hr/>
Arrival Date / Flight Details	:	<hr/> / <hr/>
Departure Date / Flight Details	:	<hr/> / <hr/>
Credit Card No. / Expiry Date	:	<hr/>
Remarks	:	<hr/>

I hereby guarantee my reservation with the above-mentioned credit card. Amendments must be made 10 days prior arrival with no charge incurred. An acknowledgement will be sent for your reservation.

I fully understand that any cancellation is to **be made earlier than 24 hours** prior to arrival. Any late cancellation or no-show, a one night room rate, inclusive of taxes will be charged to the above credit card.

I have noted the hotel's check-in time is 1400 hours on the day of arrival and the hotel is unable to guarantee any early check-in. However, the hotel will make every effort to accommodate any check-in prior to the check-in time. Room shall be available on a confirmed basis before 1400 hours on the day of checking-in only if the room is pre-booked for one night in advance, for which the charge of an additional day will be levied.

Check-out time is at 1200 hrs on the day of departure. Use of room from 1200 hours to 1800 hours on the day of departure can be arranged for which an additional charge equivalent to 50% of the room rate will be levied. The full rates for an additional day will be chargeable for use of room beyond 1800 hours on the day of departure.

 Signature / Date